

VILLAGE OF COAL CITY

AGREEMENT TO EXTEND

On _____, the Requestor filed a request for the inspection, copying, or certification of certain Village public records ("**Request**"), which Request is due for response by _____. In accordance with Section 3(e) of the Illinois Freedom of Information Act, 5 ILCS 140/3(e), the Requestor and the Village hereby agree to extend the time for response to the Request as it relates to the Specified Records so that the required deadline for response is now _____.

Name of Requestor

Address of Requestor

Phone Number of Requestor

Signature of Requestor

Date

Signature of FOIA Officer

Date